



2025 SCHEDULE OF FEES AND CHARGES

The following fees are established by ordinance and may be amended at any time by the Waynesville Village Council.

ALL THIRD-PARTY EXPENSES WILL BE PAID BY PROPERTY OWNER

RESPONSIBILITY OF PERMIT HOLDER

The acceptance of a permit shall bind the permit holder to the faithful observance of all lawful requirements pertaining to the installation for which the permit has been issued. It shall bind such permit holder to the regulations adopted by the Village of Waynesville. Said permit holder shall comply with all orders by any officer of the Village of Waynesville with respect to any law or ordinance, or matter pertaining to said regulations. Failure to so comply shall be justification for revocation of the permit(s) and/or certificate(s) issued.

GENERAL REGULATIONS GOVERNING FEES

- A. *Commencing Work Prior to Issuance of Permit:* Where a permit is required for a particular type of work, and such type of work is commenced on a project prior to receipt of a permit, the Community Development Director, or designee, shall take the necessary steps to determine whether work performed requiring inspection prior to date of permit and inspection conforms to the Village of Waynesville's Codified Ordinances. The fee for making such necessary investigations prior to issuance of such permit shall be equal to the fee for the permit and shall be in addition thereto, but in no event shall the fee for investigation prior to issuance of permit exceed \$750.00. The payment of the aforesaid fees shall not relieve any person from fully complying with the requirements of the Village of Waynesville's Codified Ordinances in the execution of the work nor from any penalty prescribed in said Codified Ordinances. Payment of the investigation fee provided by this section does not preclude prosecution pursuant to the appropriate section of the Village of Waynesville's Codified Ordinances.
- B. *Reinstatement/Revocation of Permits or Certificates:* When any permit or certificate is revoked because of the violation of any of the provisions of the Village of Waynesville's Codified Ordinances, the fee for reinstating such revocation shall be 50% of the fee for the original permit or certificate, but in no way shall exceed \$750.00.
- C. *Changes and Additions to Plans and Specifications:* Nothing in the Code shall prohibit the filing of changes and/or additions to plans and specifications at any time before the completion of work for which a permit has been issued, provided such changes and/or additions are in compliance with the Code. Such changes and/or additions after approval shall be made a part of the plans and specifications and filed as such. An additional permit shall be obtained for each such change and/or addition. If the change involves an increase in the square footage, the fee shall be based on additional square footage. If the change involves no increase in square footage, no additional fee shall be charged. No refund shall be made in the event such changes involve a decrease in

- square footage.*
- D. Expiration and Renewal of Permits: Upon expiration of a permit, in accordance with the Code's requirements, no work on the project shall be permitted until the permit is renewed. The permit fee shall be charged based on percentage of the unfinished work, as determined by Village of Waynesville.
- E. Refunds:
1. Permits: In the event that the holder of a permit decides to abandon performance of the work authorized by the permit and if no work has commenced, the holder may return the permit to the Village of Waynesville prior to the date of its expiration and receive a refund of a portion of the fee charged. The refund shall be half of that portion of the fee charged for the permit. No refund shall be made for any permit after the date of its expiration.
 2. Certificate of Occupancy: Fee for Certificates of Occupancy is not refundable.
- F. Fees Additive: Unless otherwise specifically noted, the fees prescribed herein shall be additive and separate fees shall be paid for each of the items listed as applicable.

SCHEDULE A

Miscellaneous Fees:

1. Copying/duplicating fee:
 - \$.15 per 8-1/2" x 11" black and white copies
 - \$.20 per 8-1/2" x 11" color copies
 - \$.25 per 8-1/2" x 14" black and white or color copies
 - \$.30 per 11" x 17" black and white or color copies
 - \$15.00 per page for maps
 - \$4.00 for copy of police reports or accident reports (for first 3 pages)
 - \$1.00 for each additional page
 - \$15.00 for audio tape copies
 - \$15.00 for videotape copies
 - \$5.00 for cd-rom

2. Curb, Gutter, Sidewalk, Drive Approach Permit:

Work in Lineal Feet:	Sidewalk	Curb/Gutter	Drive Approach
50 feet or less	\$25.00	\$25.00	\$25.00
Add'l. 50' units	+ \$10.00/unit	+ \$10.00/unit	+ \$10.00/unit

**Residential Sidewalk Permit includes one driveway not less than 18 feet or more than 26 feet in width. Add \$20.00 for each additional driveway of 26 feet or less in width.

**Commercial Sidewalk Permit includes one driveway not less than 18 feet or more than 35 feet in width. Add \$25.00 for each additional driveway of 35 feet or less in width.

3. Fingerprinting: \$20.00

4. Garage Sale Permit: \$5.00 (good for 3 consecutive days)
5. Returned Check Charge: \$30.00
6. Soliciting (Door to Door Sales): \$75.00 application fee
7. Horse Drawn Taxi: \$50.00
8. Developers Handbook: \$30.00
9. Charter copy: \$5.00
10. Codified Ordinances copy: \$75.00
11. Notary Service Fee: \$1.50, per Ohio Revised Code § 147.08 B
12. Background Investigations: \$20.00
13. Police Special Event/Off Duty Service Fee: \$60.00 per hour reimbursement fee
14. Street Department Special Event/Off Duty Service Fee: \$50 per hour reimbursement fee
15. Mobile Food Service Operations (Food Truck) - \$25.00 good for 30 consecutive days – cannot be in one location longer than 72 hours. (2024-020)

Relative to work and installations within the Street Right of Way:

1. Franchise Permit Fee - As per franchise agreement.
2. General Permit Fee - 3% of annual Gross Revenues
3. Special Permit - \$1.50 per linear foot of right of way used or occupied, to be paid annually by January 31.
4. Street Opening - \$50.00 per opening
5. Daily Work Fee - \$25.00 per day plus \$0.10 per linear foot of right of way in which construction, maintenance or other activities takes place.

SCHEDULE B

The following fees are required to be paid to the Village of Waynesville for the application indicated herein. All fees must be paid prior to the issuance of a permit. These fees are established by ordinance and may be amended at any time by the Village Council. When construction has begun or a use has been initiated prior to the issuance of the permit, the

standard fee shall be doubled as a penalty for non-compliance with the Village of Waynesville Codified Ordinances.

Planning & Zoning Fees (per occupied unit):

1. Certificate of Zoning Compliance (Includes attached decks, porches and garages.):
 - A. \$.10 per square foot to be placed in the following funds:
 - 40% Storm Sewer
 - 30% Administrative Fees
 - 20% Parks and Rec
 - 10% Sidewalk
2. Temporary Zoning Certificate: \$75.00 (For the temporary use of land, maximum of 30 days, such as construction trailers, temporary storage trailer/P.O.D.S unit, etc.)
3. Site Plan Review (Commercial/Industrial): Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.
4. Zoning Map Amendment (Rezoning):
 - A. First acre or portion thereof: \$500.00
 - B. Each additional acre or portion thereof: \$25.00
5. Planned District:
 - A. Conceptual Plan: \$250.00, plus \$25.00 per acre or fraction thereof.
 - B. Preliminary Development Plan:
 - a. 0-100 acres: \$550.00
 - b. 101-500 acres: \$800.00
 - c. 501 acres and over: \$1,250.00, plus \$25.00 per acre or fraction thereof.
 - C. Final Development Plan:
 - a. 0-100 acres: \$800.00
 - b. 101-500 acres: \$1,250.00
 - c. 501 acres and over: \$1,500.00, plus \$15.00 per acre or fraction thereof.
6. Fence Permit: \$50.00
7. Sign Permit:
 - A. Wall Sign: \$20.00 up to and including 25 square feet, plus \$1.50 per square foot for each additional square foot.
 - B. Freestanding Sign: \$20.00 up to and including 15 square feet, plus \$1.50 per square foot for each additional square foot.
 - C. Projecting Sign: \$20.00 up to and including 12 square feet, plus \$1.50 per square foot for each additional square foot.
 - D. Window Sign: \$20.00 up to and including 12 square feet, plus \$1.50 per square foot for each additional square foot.

- E. Temporary Sign: \$25.00 for a display period, per Chapter 153 of Village of Waynesville Codified Ordinances.
 - F. Church/Institutional Signs: \$20.00 up to and including 20 square feet, plus \$1.50 per square foot for each additional square foot.
 - G. Gasoline Service Station Price Sign: \$20.00 up to 20 square feet, plus \$1.50 per square foot for each additional square foot.
8. Accessory Structure Permit (Structures not attached to house.):
- A. Deck and Porches:
 - 0-300 sq. ft.: \$100.00
 - 301-500 sq. ft.: \$125.00
 - 501-1,000 sq. ft.: \$150.00
 - 1,001 sq. ft. and over: \$175.00
 - B. Detached Garage, Workshop, Shed or Storage Facility:
 - 0-300 sq. ft.: \$100.00
 - 301-500 sq. ft.: \$125.00
 - 500-1,000 sq. ft.: \$150.00
 - 1,001 sq. ft. and over: \$175.00
 - C. Gazebo: \$80.00
 - D. Masonry Fireplace: \$80.00
 - E. Move Existing Structure:
 - 1. Accessory Structures: No Fee
 - 2. Principal Structures: See Certificate of Zoning Compliance Charges
 - F. Patio Cover or Carport: \$50.00 (not enclosed)
 - G. Retaining Wall: \$80.00
 - H. Swimming Pool: \$100.00
9. Demolition Permit: \$100.00
10. Conditional Use Permit Application: \$ 250.00
11. Variance Request Application: \$ 250.00
12. Certificate of Appropriateness:
- A. Repair with same materials: \$15.00
 - B. Substitution of materials: \$35.00
 - C. New Construction: \$35.00
 - D. Signs: \$15.00
13. Occupancy Permit: \$35.00
14. Re-Occupancy Permit: \$35.00
15. Park Fee: \$500.00

16. Third Party Review: Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.
17. Flood Plain Elevation Certification Permit: \$100.00
18. Minor Subdivision (Lot Split, Combination or Replat):
 - A. Residential: \$100.00, plus \$15.00 per lot.
 - B. Non-Residential: \$125.00, plus \$15.00 per lot.
19. Parking Requirement Non-Compliance: \$5.00 per parking space per month.
20. Plat Review Fee (public improvements): Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.
21. Street Tree Permit Fee (Waterford Place Subdivision): \$500.00
22. After-hours call out for staff: Minimum \$150 for 2 hours, each additional hour is \$75. (2023-042)

SCHEDULE C

Bulk Water Rate

1. \$6.00/1,000 gallons (2024-039)

Water Utility Fees:

1. Disconnect utility service: \$25.00
2. Reconnect utility service: \$25.00
3. Water meter purchase: \$ 325.00 (5/8" x 3/4" meter) or market value. Larger meters will be quoted.
4. Late fee for past due bills: 10% of outstanding balance
5. Meter installation fee: \$150.00
6. Water line inspection fee: \$150.00
7. Replacement lid for water meter pit: \$50.00

Water Connection Fee (Ordinance 2018-035):

1. Size of Meter Connection	Fee
5/8"	\$4,300
3/4"	\$8,000
1"	\$16,000
1.5"	\$28,000
2"	\$58,000
3"	\$74,000

4"	\$104,000
6"	\$116,000
8"	\$208,000

Connections for the Fire Service will be metered in a vault or pit and will be metered to the diameter of the pipe. All costs for the fire service connection will be the responsibility of the property owner. (Ordinance 2018-040)

Inside the Corporation

1. Monthly water capital surcharge: \$10.00
2. Monthly water improvement charge: \$1.88
3. Commodity charge: \$4.31/1,000 gallons effective 1/1/2025 (2024-039)
\$4.48/1,000 gallons effective 1/1/2026
\$4.66/1,000 gallons effective 1/1/2027

Corporation Limits:

1. Monthly water capital surcharge: \$10.00
2. Monthly water improvement charge: \$1.88
3. Commodity charge: \$5.28/1,000 gallons effective 1/1/2025 (2041-039)
\$5.49/1,000 gallons effective 1/1/2026
\$5.71/1,000 gallons effective 1/1/2027

Water Tower Fee for all new connections:

1. \$1,500.00 per connection

Trash and Yard Waste Disposal Service:

1. \$22.25 per month (includes one toter) effective July 17, 2025. (2025-012)
\$22.75 per month (includes one toter) effective June 17, 2026. (2025-012)
\$23.75 per month (includes one toter) effective June 17, 2027. (2025-012)
2. Additional trash toter: \$3.00 per month

Temporary Ban on Water Usage Violation:

1. \$100.00 per violation

Water Meter Jumper Violation:

1. \$500.00 per violation

Street Light Utility:

1. \$ 2.40 per month per property individual business or residence (2022-011)

Storm Sewer:

1. \$4.00 per month per customer (2024-039)

Water Capital Surcharge:

1. \$10.00 per month per customer

Water Improvement:

1. \$1.88 per month per customer

Sewer Deduct Meter (2023-042)

1. \$225 for meter or current market price
2. \$325 for irrigation radio read meter or current market price
3. \$25 service fee charged yearly after the first year

SCHEDULE D

Fire Service Availability Fee – Monthly (Ordinance 2019-015):

1" connection	\$5.00
2" connection	\$20.00
3" connection	\$45.00
4" connection	\$80.00
6" connection	\$180.00
8" connection	\$320.00

Public fire hydrant	\$3.50
Private fire hydrant	\$5.50

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